

## Governance and Audit Committee Work Plan

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### Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Governance and Audit Committee.

### Recommendation:

1. That members note the schedule of reports.

Date	Title	Lead Officer	Purpose of the report
19/06/2018	<b>Unaudited Statement of Accounts</b>	Tracey Bircumshaw	To present the unaudited accounts form comment ahead of the final sign off in July.
	<b>Internal Audit Charter</b>	Tracey Bircumshaw	To provide independent and objective assurance on critical activities and key risks
	<b>Draft AGS 2017/18</b>	James O'Shaughnessy	Present the draft AGS 2017/18 and action plan
	<b>Voice of the Customer/Annual feedback report 17/18</b>	Lyn Marlow	Advise members on all customer interactions and feedback for 2017/18
	<b>Internal Audit Report</b>	Tracey Bircumshaw	This report gives the Head of Internal Audit's opinion on the adequacy of the Council's, governance, risk and control environment and the delivery of the Internal Audit Plan for 2017/18
	<b>Managing Commercial Activity</b>	Alan Robinson	Paper explaining the management of commercial activity - also to be included in the annual Monitoring Officer's report.
24/07/2018	<b>Audited Statement of Accounts</b>	Tracey Bircumshaw	The 2017/18 Statement of Accounts is presented for scrutiny and adoption.
	<b>Annual Fraud Report</b>	Tracey Bircumshaw	To review the number, type and results of investigations made by the Council during 2017/18
	<b>ISA 260 report</b>	Tracey Bircumshaw	The purpose of the report is for our Auditor to present their Report to those charged with Governance (ISA 260 Report) in relation to the Statement of Accounts and Annual Governance Statement 2017/18

	<b>AGS 2017/18</b>	James O'Shaughnessy	Final review and approval of the AGS 2017/18 and Action Plan
	<b>AGS 16/17 Monitoring Report (Q4)</b>	James O'Shaughnessy	To present to Members details of progress against the actions contained in the AGS 16/17 Action Plan
	<b>Annual Review of Whistleblowing Policy</b>	Alan Robinson	Annual review of whistleblowing.
	<b>Internal Audit Q1 Monitoring</b>	James O'Shaughnessy	Internal Audit to present the monitoring report from the first quarter.
<b>06/11/2018</b>	<b>Strategic Risks - 6 month update</b>	James O'Shaughnessy	6 month update for 18/19
	<b>Q1 Review of AGS Action Plan 17/18</b>	James O'Shaughnessy	To review the progress with the Annual Governance Statement 2017/18 Action Plan
	<b>Internal Audit Q2 Monitoring</b>	James O'Shaughnessy	Internal Audit to present the report from the second quarter.
<b>15/01/2019</b>	<b>Certification of Grants and Claims Annual Report</b>	Tracey Bircumshaw	An annual report for 2017/18 from the External Auditor.
	<b>Internal Audit Q3 Monitoring</b>	James O'Shaughnessy	Internal Audit to present an update report from Quarter 3.